

Supplier Qualification Protocol

The Kalvorn Standard · Phase 01 · Version 1.0 · 2026

1. Purpose and scope

This protocol sets out the checks every manufacturer must pass before Kalvorn Trading approves it to supply any client program. It applies to all products and all volumes. A manufacturer that does not complete every mandatory check is not approved.

2. Qualification checks

Area	What we verify	Evidence required	Status
Legal standing	Company is legally registered and authorized to export the product.	Business registration; export license or registration; tax registration	Mandatory
Ownership and sanctions	Company, owners and directors are not on international sanctions lists.	Ownership declaration; screening against OFAC, UN and EU lists	Mandatory
Production capacity	Installed capacity and available volume support the program without disrupting existing contracts.	Capacity statement; recent production and export volumes	Mandatory
Product conformity	The product meets every limit in the client specification.	Certificates of analysis; recent laboratory results; test methods used	Mandatory
Quality system	Production is controlled and consistent from lot to lot.	Quality management certificate (e.g. ISO 9001) or documented quality procedures	Mandatory
Export experience	The manufacturer has shipped internationally under documentary terms.	At least two verifiable export references	Mandatory
Logistics at origin	Packaging, storage and loading can meet the contract terms.	Packaging specification; loading port and load rate	Mandatory
Payment terms	The manufacturer accepts bank-secured payment.	Written acceptance of letter of credit or equivalent terms	Mandatory
Site verification	Facilities exist and operate as declared.	Site visit or third-party audit report	Required before first shipment

3. Approval

- A manufacturer is approved only when every mandatory check is complete and documented.
- For every client program, a second manufacturer is qualified to the same protocol as backup supply.
- Approval is specific to the product and specification evaluated.

4. Requalification

- Every 12 months.
- After any nonconformity found at inspection or in a client claim.
- After a change of ownership, production site or process.

5. Confidentiality

Information received from manufacturers during qualification is used only for the evaluation and is not shared with third parties without consent.